



## WASHINGTON STATE CONSERVATION COMMISSION

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January 11, 2006

**TO: Commission Members**

**FR: Mark Clark and Debbie Becker**

**RE: Strategic Plan Update  
Documents Attached**

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The Conservation Commission is required to submit an updated strategic plan by May 1<sup>st</sup> for the 07-09 biennium. The updated plan is required to link to the POG III priorities established in the work completed in January 2006. (See POG Update)

The due date of this report does not fit well with the associated meeting schedule of the Conservation Commission and much of the current Strategic Plan can be incorporated into the updated version required by OFM. It is the staff's objective to begin to work out details associated with portions of the plan and provide you with a working draft of the document for the March Commission meeting for review and approval.

To meet that objective, the staff will be meeting on January 20<sup>th</sup> to review existing programs to determine those that meet the POG requirements and other outcome measurements that may fit well with the form of the document to substantiate the actual budget development and requests that are due September 1<sup>st</sup>.

The Operating Budget Instructions, Part 1 are included with your material so that you may review the requirements and the deadlines facing the agency. As indicated in Victor Moore's letter, the actual instructions for the decision packages and budget submittals will be released in April 2006.



STATE OF WASHINGTON

OFFICE OF THE INTERAGENCY COMMITTEE  
1111 Washington Street SE  
PO Box 40917  
Olympia, WA 98504-0917

JAN 09 2006

January 5, 2006

**TO:** Carol Smith

**FROM:** Bruce Crawford, Governor's Forum on Monitoring

A handwritten signature in black ink, appearing to be "BC" or similar initials, written over the "FROM:" line.

**SUBJECT:** OFM Report on Monitoring Activities and Databases

Attached you will find survey sheets for all of the WCC monitoring programs and databases identified in the Comprehensive Monitoring Strategy (CMS) and the detailed list of monitoring and database questions to be answered. I have also included a flow chart in an attempt to visualize and categorize WCC monitoring and associated databases under those areas that affect monitoring watershed health to better understand their relationships. Per our previous meeting, please have the appropriate Conservation Commission staff:

- Complete the survey questionnaires for monitoring programs and databases already identified and review the existing data for accuracy and any changes that may have occurred since the CMS was published.
- Be sure to complete the biennial cost component and identify the fund sources involved with each program and database.
- Add new survey sheets for any new or previously unidentified monitoring programs or databases created since the CMS.
- Review the flow charts for accuracy and include any new or previously unidentified monitoring or databases into the flow charts that affect salmon recovery or watershed health. The flow charts were constructed using Visio.
- If you are planning on combining databases or enhancing them, please note the plan and time frames.
- If you have discontinued a monitoring program or database, please indicate on the flow chart with an X through the appropriate box and a discontinuance date.
- If you are proposing to increase any of the monitoring or database programs as part of budget requests for 07-09, please identify those proposals, costs, and services.

I am also sending this information via email so that staff will be able to enter the data electronically and return it to me more easily. Please return your completed survey by April 21.

cc: Mark Clark, WCC  
Jim Skalski, OFM



## ***Operating Budget***

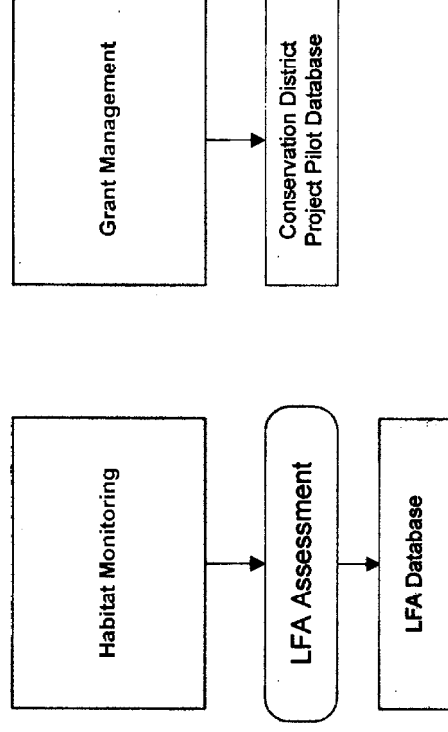
### **Monitoring and Database Review Required**

"(7) The department of ecology, the department of fish and wildlife, the department of natural resources, the conservation commission, and the interagency committee for outdoor recreation shall make recommendations to improve or eliminate monitoring activities related to salmon recovery and watershed health. The agencies shall coordinate with the governor's forum on monitoring and watershed health and consult with the office of financial management in determining the scope and contents of the report.

The agencies shall prepare a report detailing all new activity and updating all previously identified activity within the comprehensive monitoring strategy. The report shall identify the monitoring activity being performed and include: The purpose of the monitoring activity, when the activity started, who uses the information, how often it is accessed, what costs are incurred by fund, what frequency is used to collect data, what geographic location is used to collect data, where the information is stored, and what is the current status and cost by fund source of the data storage systems.

The agencies shall provide a status report summarizing progress to the **governor's forum on monitoring and watershed health** and the office of financial management by **March 1, 2006**. A final report to the governor's monitoring forum, the office of financial management, and the appropriate legislative fiscal committees shall be submitted no later than **September 1, 2006**." [ESSB6090, Sec. 129]

# Conservation Commission Watershed Health Monitoring Flow Chart



Rounded Boxes are monitoring programs  
Square boxes are supporting databases  
Costs are expressed as biennial cost

## DATABASE SURVEY

	SURVEY QUESTIONS	SURVEY ANSWERS
1	Organization	Conservation Commission
2	Database	Watershed Data Pilot Project
3	Database acronym	Pilot
4	Provide an overview of the data content in this database	Pilot will explore a single repository to track, manage, and report at local, regional, and statewide basis all habitat projects developed by the conservation districts
5	Provide the name of the monitoring program(s) this database supports	
6	Are there other databases that contain the same information? If so, which databases?	
7	Is this database specifically identified by statute? What statute?	
8	Is this database active?	Pilot
9	Geospatially referenced?	Yes
10	Frequency of data entry	
11	Number of years database has been in operation?	Being constructed
12	Does this database contain metadata describing content?	
13	Where is this database located?	
14	What is the basic architecture of the database	
15	Charge money for the data?	
16	Data sensitive or proprietary?	
17	Raw data made available?	
18	Data contact person	Glenn Briskin 360-561-0897
19	Does this database generate reports? If so, what kind of reports	
20	Analyzed/summarized data made available?	
21	Who uses this database?	
22	Does Database generate maps?	
23	Data exist as GIS coverage?	
24	What is the biennial cost to operate and maintain this database? What are the fund sources?	
25	Are these funds dedicated or short term project funding? If short term, when will funding terminate?	
26	How would you rank the importance of this database for conducting agency business? (redundant, not necessary, low, medium, high, mission critical) Why?	

## RESOURCE MONITORING PROGRAM SURVEY

	SURVEY QUESTIONS	SURVEY ANSWERS
1	Organization	Conservation Commission
2	Monitoring Program Name	Statewide Salmon Habitat Limiting Factors Analysis
3	Contact	Carol Smith
4	Program described in CMS survey?	Yes
5	What department or division is it under?	
6	Purpose of the monitoring program including monitoring questions being answered	ID habitat problems that are preventing natural spawning salmon populations from reaching their full potential.
7	Audience/customer/user	All parties interested in Salmon Habitat Restoration.
8	Authority	Title 77 RCW; Engrossed Substitute House Bill 2496; Section 10 (1998)
9	Relates to watershed health and salmon recovery	Directly
10	Date monitoring program began or ended?	
11	Type of monitoring	Assessment
12	Monitoring design	
13	Primary geographic focus	Statewide
14	Are monitoring sites geospatially referenced?	Partially
15	Does monitoring program provide data with known precision and certainty?	
16	Salmon Recovery Region(s)	Lower Columbia; Middle Columbia; NE Washington; Puget Sound; Snake River; Upper Columbia; Washington Coast
17	Frequency of sample collection	
18	What data are collected at sample sites?	Freshwater Surface Water Quality; Hydrology; Instream Habitat; Land Use; Marine/Estuarine Water Quality; Predation Of Salmonids; Riparian Habitat; Salmonid Passage; Salmonid Productivity; Waterway and Channel Modification
19	Monitoring Program biennial cost and fund sources	
20	What is the name of the database(s) where these monitoring data reside?	
21	How often do you analyze, summarize, compile raw data?	As Needed; As Resources Permit
22	Report/publish data?	As Needed; As Resources Permit
23	Analyzed/summarized data made available?	Web Downloadable; Web Viewable
24	What is URL?	<a href="http://www.conserver.org/salmon/reports/index.shtml">www.conserver.org/salmon/reports/index.shtml</a>
25	Do other agencies collect data for this monitoring program? If so whom?	yes
26	Data readily available on maps?	yes
27	Data exist as GIS coverage?	
28	Do other agencies rely upon data from this program for decision making? What decisions?	
29	How would you rank the importance of this monitoring program for conducting agency business? (redundant, not necessary,	

## RESOURCE MONITORING PROGRAM SURVEY

	low, medium, high, mission critical) Why?	
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## DATABASE SURVEY

	SURVEY QUESTIONS	SURVEY ANSWERS
1	Organization	Conservation Commission
2	Database	Statewide Salmon Habitat Limiting Factors Database
3	Database acronym	LFA
4	Provide an overview of the data content in this database	Freshwater surface water quality, hydrology, instream habitat, land use, marine/estuarine water quality, predation of salmonids, riparian habitat, salmonid passage, salmonid productivity, waterway and channel modification
5	Provide the name of the monitoring program(s) this database supports	Limiting Factors Assessment
6	Are there other databases that contain the same information? If so, which databases?	
7	Is this database specifically identified by statute? What statute?	77RCW ESB 2496 Section 10 (1998)
8	Is this database active?	Yes
9	Geospatially referenced?	Yes
10	Frequency of data entry	
11	Number of years database has been in operation?	
12	Does this database contain metadata describing content?	
13	Where is this database located?	
14	What is the basic architecture of the database	
15	Charge money for the data?	No
16	Data sensitive or proprietary?	No
17	Raw data made available?	Email; web viewable, web downloadable
18	Data contact person	Carol Smith
19	Does this database generate reports? If so, what kind of reports	
20	Analyzed/summarized data made available?	
21	Who uses this database?	All parties interested in salmon habitat restoration
22	Does Database generate maps?	Yes
23	Data exist as GIS coverage?	Yes
24	What is the biennial cost to operate and maintain this database? What are the fund sources?	
25	Are these funds dedicated or short term project funding? If short term, when will funding terminate?	
26	How would you rank the importance of this database for conducting agency business? (redundant, not necessary, low, medium, high, mission critical) Why?	